

Name of the Programme : Workshop on "Inspection of Branches of DCCBs and PACS" for the Staff of DCCBs.

Duration : Two Days

Target Group : Staff/ Officers of DCCBs

Venue : TSCAB-CTI, Rajendranagar, Hyderabad

Course Objectives

To familiarize the participants with the inspection techniques involved in branch inspection, statements to be prepared, rating of branches, etc. as regards PACS, to equip the participants in examining financing of PACS, PWCS, marketing strengths, etc. and calculation of NDR.

Course Contents

The course contents of the Workshop would be as under:

- Significance of Internal checks and controls and the role of Audit and inspection
- Objectives of branch inspection - methodology in conduct of inspection - Internal checks and controls
- Examination of Liabilities i.e., Deposits - CASA deposits - fixed deposits etc. - Payable accounts - Sundry Creditors
- Examination of Assets i.e., cash - Bank balances - Loans and advances - Receivable accounts - Sundry debtors
- Risk Management and various types of risks
- Preventive vigilance and Prevention of frauds
- Inspection of PACS



M. S. Rao

DIRECTOR



SESSION OBJECTIVES OF THE TOPICS IN THE DAY-TO-DAY SCHEDULE

Session	Topic	Session Objectives
Day 1		
I	Registration and Inauguration	To complete the Formalities of Registration Inauguration
II	Significance of Internal checks and controls and the role of Audit and Inspection	To familiarizes the participants with Significance of Internal checks and controls and the role of Audit and Inspection
III	Objectives of branch inspection - methodology in conduct of Inspection - Internal checks and controls	To familiarizes the participants with Objectives of branch inspection - methodology in conduct of Inspection - Internal checks and controls
IV	Examination of Liabilities i.e., Deposits - CASA deposits - fixed deposits etc. - Payable accounts - Sundry Creditors	To familiarizes the participants with Examination of Liabilities i.e., Deposits - CASA deposits - fixed deposits etc. - Payable accounts - Sundry Creditors
Day 2		
I	Examination of Assets i.e., cash - Bank balances - Loans and advances - Receivable accounts - Sundry debtors	To familiarizes the participants with verification & Examination of Assets i.e., cash - Bank balances - Loans and advances - Investments, Receivable accounts - Sundry debtors
II	Risk Management and various types of risks	To familiarizes the participants with Risk Management and various types of risks
III	Preventive vigilance and Prevention of frauds	To familiarizes the participants with the methodology involved in Preventive vigilance and Prevention of frauds
IV	Inspection of PACS	To familiarizes the participants with techniques Inspection of PACS
V	Course Evaluation - Vote of thanks	Director & Course Coordinators



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DIRECTOR





Telangana State Co-operative Apex Bank Ltd. Co-operative Training Institute

(An ISO 9001:2015 Certified Institute)

Rajendranagar, Hyderabad, Ph. No. 040 - 24016312, 24015924, Fax: 24016312.

Programme No.	
Name of the Programme	Workshop on "Inspection of Branches of DCCBs and PACS" for the Staff of DCCBs.
Duration	2 Days
Prog. Coordinators	
Venue	TSCAB-CTI, Rajendranagar, Hyderabad

DAY-TO-DAY SCHEDULE

Session	Topic	Name of the Resource Person (S/ Sri)
Day 1		
I	Registration and Inauguration	Director, FMs & Course Coordinator
II	Significance of Internal checks and controls and the role of Audit and Inspection	
III	Objectives of branch inspection - methodology in conduct of inspection - Internal checks and controls	
IV	Examination of Liabilities i.e., Deposits - CASA deposits - fixed deposits etc. - Payable accounts - Sundry Creditors	
Day 2		
I	Examination of Assets i.e., cash - Bank balances - Loans and advances - Receivable accounts - Sundry debtors	
II	Risk Management and various types of risks	
III	Preventive vigilance and Prevention of frauds	
IV	Inspection of PACS	
	Course Evaluation - Vote of thanks	

Note: for complaints Canteen: *Buchi Reddy*: 7093897944; Hostel: *Yadagiri*: 9652789519

I Session	: 10.00 AM to 11.30 AM	II Session	: 11.45 AM to 01.15 PM
III Session	: 02.00 PM to 03.30 PM	IV Session	: 03.45 PM to 05.15 PM
Library Timings	: 08.45 AM to 09.30 AM & 05.15 PM to 06.30 PM		
TEA BREAK	: 11.30 AM to 11.45 AM & 3.30 PM to 3.45 PM		
LUNCH BREAK	: 1-15 PM to 2.00 PM		

Programme Coordinator



[Signature]
DIRECTOR

