

Annexure:

Programme No.	
Name of the Programme	Workshop on System based Auditing of PACS for Departmental Auditors
Duration	2 Days
Prog. Coordinator	
Venue	TSCAB-CTI, Rajendranagar, Hyderabad

DAY-TO-DAY SCHEDULE

Session	Topic	Name of the Resource Person S/ Sri
Workshop Day 1		
I	Registration & Inauguration	Director & Course Coordinator
II	An Introduction to Common Accounting System [CAS] & Heads of Accounts and workflow under CAS - Maintenance of various Books of Accounts and registers under CAS	Discussion mode through formation of Groups
III	Verification of the same in UNITE ERP System of Intellect Software	With faculty support from UNITE ERP System
IV	An Introduction to MIS under CAS - Verification of the same in UNITE ERP System of Intellect Software – Case Exercise	With faculty support conversant CAS/MIS as adopted by State
Day 2		
I & II	Preparation of Financial statements through UNITE ERP Intellect Software generated Reports and Annexures – Final Audit – Case Exercise	Discussion mode through formation of Groups
III	Analysis of Financial statements & Ratio Analysis and Interpretation of Ratios for Internal Control – Cash Flow and Funds Flow Statements - Case Exercises	Discussion mode through formation of Groups
IV	Auditing of PACS-Audit Classification of PACS – Case Exercise	With faculty support conversant CAS/MIS as adopted by State
V	Evaluation & Valediction	Director & Course Coordinator

I Session : 10.00 AM to 11.30 AM	II Session : 11.45 AM to 01.15 PM
III Session : 02.00 PM to 03.30 PM	IV Session : 03.45 PM to 05.15 PM
Library Timings: 09.00 AM To 09.30 AM & 05.15 PM To 06.00 PM	
TEA B R E A K : 11.30 AM to 11.45 AM & 3.30 PM to 3.45 PM	
LUNCH B R E A K : 1-15 PM to 2.00 PM	

Programme Coordinator

DIRECTOR

Workshop on System based Auditing of PACS for Departmental Auditors

Target Group	Auditors of PACS
Duration	2 Days
Objectives	<p>At the end of the programme, the participants will be able to:</p> <ul style="list-style-type: none"> ❖ Explain the need and importance of adopting CAS in PACS ❖ List out various Books of accounts, Registers & Ledgers that are being maintained in the UNITE ERP Intellect System and their inter connectivity ❖ State various General Ledger Heads, their sources, significance and use in generating different Financial Reports in the UNITE ERP Intellect System ❖ Explain the flow of accounting i.e. from preparation of Vouchers to generation of Financial Statements ❖ Generating and verification of periodical reports – Daily, Weekly, Monthly, Quarterly, half-Yearly and Yearly ❖ List out Various Annexures in relation to Final Auditing those are being generated from the UNITE ERP Intellect System ❖ List out various MIS reports from the UNITE ERP Intellect System ❖ Preparation of Final Audit Report and Audit Classification of PACS
Course Contents	<ul style="list-style-type: none"> ❖ Common Accounting System – Purpose – Need – Major components – Classification of Accounts – Accounting Principles ❖ Various General Ledger Heads of Accounts – Logical Flow of Work ❖ Various Types of vouchers and their Utility ❖ Various Books of Accounts, Ledgers, Registers maintained in the UNITE ERP Intellect System ❖ An Introduction to MIS under CAS - Verification of the same in UNITE ERP System of Intellect Software – Case Exercise ❖ Generation and Verification of required reports like, Day Book, Cash Scroll, Trial Balance Etc., through System for Verification ❖ Trial Balance – meaning – Preparation and Importance ❖ Generation of Financial statements through UNITE ERP Intellect Software generated Reports and Annexures – Case Exercise ❖ Preparation for Final Audit – Generation of Various related Reports and Annexures through UNITE ERP Intellect System ❖ Preparation of Financial statements through UNITE ERP Intellect Software generated Reports and Annexures – Final Audit – Case Exercise