

ANNEXURE

Day to Day on “Basic Computer Training with emphasis on Technology Adoption in PACS”

Day/Date	Session	Topic
Day 1 st		Registration, Inauguration and Introduction
	I	Introduction to Computers- Hardware, Software & Firmware
	II	Hands-on with Windows
	III & IV	Hands-on with MS-WORD
Day 2 nd		Recap
	I & II	Hands-on with MS- EXCEL
	III & IV	Hands-on with MS- POWERPOINT
Day 3 rd		Recap
	I & II	E-Mail: account creation and understanding navigation
	III & IV	Web Browsing-search engines, surfing, etc.
	V	Action Planning, Feedback & Valediction

